

## YMCA SACC & 8th Period Registration

School Attending \_\_\_\_\_ School Year \_\_\_\_\_ Staff Initials \_\_\_\_\_

Name of Child	Nickname	Date of Birth	Sex
Chronic Physical Problems/Pertinent Developmental Information/Special Accommodations Needed			
Previous Child Day Care Programs and Schools Attended			
If child attends this center and another school/program, give name of school/program			Grade
Home Address			Home Phone
<b>PARENT(S)/GUARDIAN(S) INFORMATION</b>			
Parent/Guardian		Place Employed	Business Phone
Home Address			Home Phone
Cell Phone		E-mail Address	
Parent/Guardian		Place Employed	Business Phone
Home Address			Home Phone
Cell Phone		E-mail Address	
<b>EMERGENCY INFORMATION</b>			
List any allergies that require medication			
Action to take if an allergic reaction or emergency occurs			
Medications/Vitamins taken on Doctor's orders			
Child's Physician			Phone
<b>TWO PEOPLE TO CONTACT IF PARENT(S) CANNOT BE REACHED</b>			
Name	Address		Phone
Name	Address		Phone
Persons authorized to pick up child (must be 18 or older)			
Persons NOT authorized to pick up child			

\* Appropriate paperwork such as custody papers shall be attached if a parent is not allowed to pick up the child.

The parent(s)/guardian(s) authorize the YMCA to obtain immediate care and consents to the hospitalization of, the performance of necessary diagnostics tests upon, the use of surgery on, and/or the administration of drugs to their child/ward if an emergency occurs when he/she cannot be located immediately. It is also understood the this agreement covers only true emergency situations and only when he/she cannot be reached. The parent(s)/guardian(s) understand the provider will make every effort to contact them and/or their designated emergency contacts.

I/we will be responsible for payment of medical expenses.

Insurance Company	Policy Number	
Parent Guardian Signature	Date	
<b>ADDITIONAL CHILD INFORMATION</b>		
List any friends attending our program	Personality (shy, aggressive, leader)	
Appetite (robust, average, below average)	Health (robust, average, below average)	
Please list any information that may help us better understand and engage your child in order to provide them with a happy YMCA experience:		
Regarding child care, child is (excited, nervous, upset)	Religious Affiliation/Denomination (optional)	
<b>PERMISSION SLIPS/PARENT STATEMENT OF UNDERTANDING</b>		
Check yes or no to the following:	YES	NO
I hereby give my permission for the YMCA to take photos and/or videos of my child and use them for publicity if they so desire.		
I hereby give my permission for my child to be transported by a YMCA vehicle and participate in all program activities and field trips.		
I hereby give my permission for my child to participate in YMCA swimming activities.		
Child's swimming level (beginner, intermediate, advanced):		

**I have received the YMCA Parent Handbook. I understand and agree to abide by the following:**

I and my child have read and understand the vehicle and swimming rules and agree to abide by them.

YMCA staff and volunteers are not permitted to babysit or transport children at any time outside of the YMCA program.

I am not allowed to leave my child at the YMCA or YMCA off-site location unless at YMCA staff or volunteer is there to receive and supervise my child.

My child will not be permitted to leave the YMCA program with an unauthorized person. I will make prior arrangements for a non-authorized person to pick up my child. Persons who appear to be under the influence of drugs or alcohol will not be allowed to pick up my child. The police may be called for safety.

State law mandates that YMCA staff are mandated to report any suspected cases of child abuse or neglect to appropriate authorities.

The YMCA will notify me of any illness my child has and I will pick the child up as soon as possible thereafter.

I will inform the YMCA within 24 hours should my child or member of the immediate household develop any communicable disease—immediately, should it be a life-threatening illness.

If my child is continually picked up late, my child will be dis-enrolled from the program with no refund.

I agree to give two weeks written notice if I need to withdraw my child from the program.

Parent Guardian Signature	Date
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Stafford Schools/Massad Family YMCA SACC & 8th Period Fees

Registration Fee (per child)

Until June 30 \$25

Starting July 1 \$50

SACC Weekly Tuition (drafted Fridays two weeks prior)

Before and After Care \$68 Y Members \$90 Non-Members

Before Only Care \$55 Y Members \$75 Non-Members

8th Period Weekly Tuition (drafted Fridays two weeks prior) \$45 Y Members \$65 Non-Members

Teacher Workdays \$20/day for child care participants

ADMISSIONS POLICIES

The Rappahannock Area YMCA SACC, Fun Club, and 8th Period programs admit children 5-13 years of age. The YMCA will address physically challenged and special needs children on a per request basis with the hope that we can serve all children who come to us. The Rappahannock Area YMCA does not discriminate on the basis of race, religion, sex, or national or ethnic origin in administration of its personnel and admissions policies. It is our hope to have a culturally diverse population within our programs.

ACCOUNTING POLICIES AND PAYMENT CONTRACT

I understand and agree to pay in accordance with the above payment schedule and the following policies:

- 1) The registration fee for each child is due at the time of registration and is non-refundable.
2) Payments are due weekly, on Fridays, 10 days in advance or monthly for 4 weeks of care on the 1st of the month. If payments are not made on Fridays by 1pm, it will result in a \$10 late payment fee.
3) If no payment is made within two weeks, services will be suspended immediately. All payments, including late fees must be paid before services can resume.
4) A late pick up fee of \$20/child will be charged for the first 15 minutes, or part of, after 6:30pm and \$15/child for each 15 minute increment, or part of, thereafter. This fee must be paid at the time of pick-up or your account will be charged.
5) Please call before 2pm on any day your child will not be attending our afternoon program. Failure to call will result in a \$5 fee.
6) A limited number of holidays and inclement weather days have been accounted for in establishing the school year fees and weekly/monthly tuition will remain the same.
7) Make all checks payable to the YMCA. There will be a \$20 fee for all returned checks. If two checks or drafts are returned, cash or money order will be required for all future payments.

I understand that my weekly fee is: \_\_\_\_\_.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **AUTHORIZATION TO DRAFT ACCOUNT FOR PROGRAM FEES**

By signing below, the member acknowledges that he/she has received a copy of the Rappahannock Area YMCA Inc.'s Electronic Fund Transfer policy, and agrees to abide by it for all electronic fund transfers requested from their account on behalf of the Rappahannock Area YMCA Inc. Payment for program fees by electronic fund transfer is subject to approval by the department head in charge of the program and the Finance Department.

I would like to pay for the following program fees by Electronic Fund Transfer (EFT):

Program Name (circle):      SACC              Fun Club              8th Period

Date of First Draft: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ (Voided Check must be attached)

Routing/Transit Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_

Please circle:              Visa              MasterCard

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_

I authorize the Rappahannock Area YMCA, Inc. to request an Electronic Funds Transfer to cover the programming fees for the above program. I understand that this agreement will be in effect for the duration of the program, and can be cancelled by sending written notice to the Rappahannock Area YMCA, Inc. at least 15 days before the date the EFT is due to be requested from by banking institution.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_