

## YMCA SACC & 8th Period Registration

School Attending: \_\_\_\_\_ School Year: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

Name of Child	Nickname	Date of Birth	Sex
Chronic Physical Problems/Pertinent Developmental Information/Special Accommodations Needed			
Previous Child Day Care Programs and Schools Attended			
If child attends this center and another school/program, give name of school/program			Grade
Address			Home Phone
<b>PARENT(S)/GUARDIAN(S) INFORMATION</b>			
Father		Place Employed	Business Phone
Home Address			Home Phone
Cell Phone		E-mail Address	
Mother		Place Employed	Business Phone
Home Address			Home Phone
Cell Phone		E-mail Address	
<b>EMERGENCY INFORMATION</b>			
Allergies or Intolerance to food. (Must fill out a Medical Action Plan Form)			
Non-Food Allergies			
Medications/Vitamins taken on Doctor's orders (Must fill out a Medication Consent Form)			
Child's Physician			Phone
<b>TWO PEOPLE TO CONTACT IF PARENT(S) CANNOT BE REACHED</b>			
<b><u>Names, addresses, and phone numbers needed in case of emergency - must be completed. May not live in same residence but can live out of state.</u></b>			
Name	Address		Phone
Name	Address		Phone
Persons authorized to pick up child (must be 18 or older)			
Persons NOT authorized to pick up child			

**\* Appropriate paperwork such as custody papers shall be attached if a parent is not allowed to pick up the child.**

The parent(s)/guardian(s) authorize the YMCA to obtain immediate care and consents to the hospitalization of, the performance of necessary diagnostics tests upon, the use of surgery on, and/or the administration of drugs to their child/ward if an emergency occurs when he/she cannot be located immediately. It is also understood the this agreement covers only true emergency situations and only when he/she cannot be reached. The parent(s)/guardian(s) understand the provider will make every effort to contact them and/or their designated emergency contacts.

I/we will be responsible for payment of medical expenses.

<b>Insurance Company</b>	<b>Policy Number</b>	
<b>Parent Guardian Signature</b>	<b>Date</b>	
<b>ADDITIONAL CHILD INFORMATION</b>		
<b>List any friends attending our program</b>	<b>Personality (shy, aggressive, leader)</b>	
<b>Appetite (robust, average, below average)</b>	<b>Health (robust, average, below average)</b>	
<b>Please list any information that may help us better understand and engage your child in order to provide them with a happy YMCA experience:</b>		
<b>Regarding child care, child is (excited, nervous, upset)</b>	<b>Religious Affiliation/Denomination (optional)</b>	
<b>PERMISSION SLIPS</b>		
<b>Check yes or no to the following:</b>	<b>YES</b>	<b>NO</b>
<b>I hereby give my permission for the YMCA to take photograph and/or video of my child for YMCA purposes.</b>		
<b>I hereby give permission to post photographs or videos of my child on the KG Family YMCA Facebook page.</b>		
<b>I hereby give my permission for my child to be transported by a YMCA vehicle and participate in all program activities and field trips.</b>		
<b>I hereby give my permission for my child to participate in YMCA swimming activities.</b>		
<b>Child's swimming level (beginner, intermediate, advanced):</b>		

I have received the YMCA Parent Handbook. I understand and agree to abide by the following:

- I and my child have read and understand the vehicle and swimming rules and agree to abide by them.
- YMCA staff and volunteers are not permitted to babysit or transport children at any time outside of the YMCA program.
- I am not allowed to leave my child at the YMCA or YMCA off-site location unless at YMCA staff or volunteer is there to receive and supervise my child.
- My child will not be permitted to leave the YMCA program with an unauthorized person. I will make prior arrangements for a non-authorized person to pick up my child. Person who appear to be under the influence of drugs or alcohol will not be allowed to pick up my child. The police may be called for safety.
- State law mandates that YMCA staff are mandated to report any suspected cases of child abuse or neglect to appropriate authorities.
- The YMCA will notify me of any illness my child has and I will pick the child up as soon as possible thereafter.
- I will inform the YMCA within 24 hours should my child or member of the immediate household develop any communicable disease-immediately, should it be a life-threatening illness.
- If my child is continually picked up late, my child will be dis-enrolled from the program with no refund.
- I agree to give two weeks written notice if I need to withdraw my child from the program.

<b>Parent/Guardian Signature</b>	<b>Date</b>
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## FUN CLUB & 8TH PERIOD FEES

### Fun Club Fees

Before July 1st  
\$35 Registration Fee (per child)

After July 1st  
\$50 Registration Fee per Child

\$53.00/Week – Members  
\$75.00/Week – Non-members

### 8<sup>th</sup> Period Fees

Before July 1st  
\$35 Registration Fee (per child)

After July 1st  
\$50 Registration Fee per Child

\$30/Week – Member  
\$50/Week – Non Members

### Childcare Extra Fees

\$10 – Late Payment  
\$20 – Late pick up: 1-15 minutes  
(add \$15 for each additional 15 minute increment)  
\$20 – NSF fee

### Weekly Payments – Every Friday

1<sup>st</sup> Draft – August 5th  
Final Draft – May 12th

### Teacher Workday

\$20.00/day for child care participants

Payments begin two weeks before school starts and end two weeks before school ends. There is no drafts on December 15<sup>th</sup> or March 23<sup>rd</sup> because of Christmas Break and Spring Break. Parents will have the opportunity to register for camps held during break if they need all-day care.

### Admission Policies

The Rappahannock Area YMCA SACC, Fun Club, 8th Period programs admit children 5-13 years of age. The YMCA will address physically challenged and special needs children on a per request basis with hope that we can serve all children who come to us. The Rappahannock Are YMCA does not discriminate on the basis of race, religion, sex or national or ethnic origin in administration of its personnel and admissions policies. It is our hope to have a culturally diverse population within our programs.

Parent Guardian Signature	Date
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### ACCOUNTING POLICIES AND PAYMENT CONTRACT

I understand and agree to pay in accordance with the above payment schedule and the following policies:

- 1) The registration fee for each child is due at the time of registration and is non-refundable.
- 2) Payments are due weekly, on Fridays, two weeks in advance or monthly for 4 weeks of care on the 1st of the month.
- 3) If no payment is made within two weeks, services will be suspended immediately. All payments, including late fees and a \$25 re-enrollment fee must be paid before services can resume.
- 4) A late pick up fee of \$20/child will be charged for the first 15 minutes, or part of, after 6:30pm and \$15/child for each 15 minute increment, or part of, thereafter. This fee must be paid at the time of pick-up or your account will be charged.
- 5) Please call before 2pm on any day your child will not be attending our afternoon program. Failure to call will result in a \$5 fee
- 6) A limited number of holidays have been accounted for in establishing the school year fees and weekly/monthly tuition will remain the same
- 7) Make all checks payable to the YMCA. There will be a \$20 fee for all returned checks or credit card declines. If two checks or drafts are returned, cash or money order will be required for all future payments.

Parent Guardian Signature	Date
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FOR SOCIAL RESPONSIBILITY**

## **AUTHORIZATION TO DRAFT ACCOUNT FOR PROGRAM FEES**

By signing below, the member acknowledges that he/she has received a copy of the Rappahannock Area YMCA Inc.'s Electronic Fund Transfer policy, and agrees to abide by it for all electronic fund transfers requested from their account on behalf of the Rappahannock Area YMCA Inc. Payment for program fees by electronic fund transfer is subject to approval by the department head in charge of the program and the Finance Department.

I would like to pay for the following program fees by Electronic Fund Transfer (EFT):

Program Name (circle): Fun Club 8th Period

Date of First Draft: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ (Voided Check must be attached)

Routing/Transit Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_

Please circle:      Visa      MasterCard

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_

I authorize the Rappahannock Area YMCA, Inc. to request an Electronic Funds Transfer to cover the programming fees for the above program. I understand that this agreement will be in effect for the duration of the program, and can be cancelled by sending written notice to the Rappahannock Area YMCA, Inc. at least 15 days before the date the EFT is due to be requested from by banking institution.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_